



# 2018 SNA OF OHIO ANNUAL CONFERENCE

Ever wonder why we do what we do? What directs you to the decisions you make? Join us at the SNA of Ohio 64th Annual Conference June 5-7, 2018 at the Sharonville Convention Center in the Cincinnati area and find out!

This year's conference is a "condensed format." What does that mean? The conference content is packed into two days. We know it is hard to be out of your district for longer periods of time and it is more expensive for both you and SNA for each day we add to the conference. You spoke, we listened. We hope you enjoy this jam packed two day conference.

The conference content will all be held at Sharonville Convention Center and the host hotel is the Holiday Inn West Chester. Both venues are only a few miles apart and each offers a comfortable atmosphere to make your conference stay enjoyable. The Wednesday evening social event will be held at the Centre Park of West Chester/Holiday Inn so don't miss it even if you are staying at a different hotel.

You will not want to miss the expo on Thursday. You will see the best our Industry has to offer from Beverages to Food to paper and chemicals and equipment, it is your one stop shop to get ready for the 2018/19 School year. Also, new this year are Marketing Booths at the expo. This is a section of the expo where you can have one on one conversations with some of the manufactures about their value added services and details about the products they offer.

Have some extra time before or after the conference? The West Chester Area is a mecca for shopping. Many great attractions are only a short drive down the road. The Cincinnati Premium Outlets, Jungle Jim's International Market, Liberty Center and Ikea just to name a few.

We are looking forward to seeing you in June!

*Chris Burkhardt*  
Executive Director, School Nutrition,  
Cleveland Metropolitan School District  
2018 SNA Annual Conference Committee Chairperson

**Please note the following deadlines.** You may register now to secure your registration and select check payment to meet these early deadlines and mail payment later. Payment must be mailed to the SNA of Ohio Offices to arrive by June 1st by selecting the check or purchase order option. Or, you may register and pay now with credit card (online only). Conference registration may be canceled with a full refund by May 16th. Email your request to [Jessica@assnoffices.com](mailto:Jessica@assnoffices.com). Sorry, no refunds are available after this date. No-shows with payment pending and cancellations after May 16th are responsible for full payment.

- May 4th – deadline to register for pre-conference sessions.
- May 9th – Early Bird Conference Registration Deadline
- May 16th – Pre-registration deadline (onsite registration only after this date).

#### CEU Information:

SNA's Certificate in School Nutrition and School Nutrition Specialist (SNS) Credential are aligned with USDA Professional Standards. For more information, visit [www.schoolnutrition.org/certificate](http://www.schoolnutrition.org/certificate). Annual training for USDA Professional Standards counts toward continuing education requirements for maintaining SNA certificate and credentialing status. 1 SNA Continuing Education Unit (CEU) = 1 hour of training for USDA Professional Standards.

## SNA of Ohio Schedule of Events - June 5-7, 2018

**\*Please note that all conference events will be held at the Sharonville Convention Center, with the exception of the Tuesday and Wednesday evening events, which will be held at the host hotel, the Holiday Inn/Centre Park of West Chester.**

### TUESDAY, JUNE 5, 2018

*(Pre-conference sessions)*

**Raffle Room (open for basket drop-off only)**  
Room 201 (upper level)

**7:00 a.m.-5:00 p.m.**  
**Conference Registration/Check In**  
Sharonville Foyer inside Entrance A (upper level)

**8:00 a.m. – 12:00 p.m.**  
**Procurement and the Law, Dos and Don'ts, and Ten Steps to a Better Procurement**  
*Presenter: Barry Sackin, Sackin & Associates*  
Room 202 (upper level)

**4 hours – CEU 2400 Purchasing/Procurement**  
This pre-con will help you navigate the procurement process. From the law to practical business practices, this session will be a wealth of information delivered by one of the industry's leading procurement experts. Even if you have a handle on procurement, come find out what to do, what not to do, and how to do it better.  
**\$50 per person, lunch provided.**

**8:00 a.m. – 3:00 p.m.**  
**Financial Management: A Course for School Nutrition Managers**  
*Presenter: Institute of Child Nutrition (ICN)*  
Room 203 (upper level)  
**6 hours CEU (ICN will provide a CEU certificate to those who attend and complete the course.)**  
Developed for site-based school nutrition managers and supervisors. Provides instruction on relationship of program cost and revenue, standard security practices to protect financial integrity, budget management, increasing productivity and decreasing waste, and staff responsibility for sound financial management practices. Lesson topics:

- The Menu and Financial Management
- Food Production Records
- Forecasting, Batch Cooking, and Portion Control
- Purchasing and Inventory Controls
- Food Costs
- Meal Equivalents
- Labor Costs
- Theft and Fraud Prevention
- Communicating Financial Information

**\$50 per person, lunch and materials provided.**

**12:00-1:00 p.m.**  
**Lunch and Networking for Pre-Conference and Leadership Academy Registrants**  
Room 111 (lower level)

**1:30-4:30 p.m.**  
**SNA of Ohio Leadership Academy, led by Linda Eichenberger, SNS**  
Room 204 (upper level)  
A favorite recognized leader and valued school nutrition director Linda Eichenberger will lead this session to provide guidance to anyone that aspires to achieving a role in leading a group. Linda will inspire and provide useful information as you begin your journey as a future leader. This workshop is recommended for anyone that is an incoming chapter president or desires to move ahead as a board member for SNA of Ohio. Class size is limited so please register early for this great workshop. (No charge. Pre-registration required by May 1st and includes lunch. Register for this course online at [http://snao.formstack.com/forms/sna\\_of\\_ohio\\_leadership\\_academy2018](http://snao.formstack.com/forms/sna_of_ohio_leadership_academy2018).

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**6:00-8:00 p.m.**

**SNA of Ohio Board Orientation and Dinner**

Centre Park of West Chester (Martin Meeting Room) – attached to the Holiday Inn Hotel, 5800 Muhlhauser Rd, West Chester Township, OH 45069  
**Invitation only.**

**8:00-9:00 p.m.**

**First Timer Gathering**

Johnny's Italian Restaurant, Holiday Inn Cincinnati North/West Chester Hotel, 5800 Muhlhauser Rd, West Chester Township, OH 45069

New to SNA? Is this your first conference? Are you a young professional? Come mingle with others and meet the SNA of Ohio Board Members in a social gathering to learn more about this awesome organization and what you can gain from your membership.

**WEDNESDAY, JUNE 6, 2018**

**Raffle Room – hours will be listed in the onsite conference program**

Room 201 (upper level)

Don't miss your chance to purchase tickets for Baskets, the 50/50 raffle, and the annual industry raffle – proceeds benefit scholarships and the industry support fund! Winners will be announced at the Thursday closing reception! Please note, if your number is drawn, your ticket must be presented to win!

**7:00 a.m.-5:00 p.m.**

**Conference Registration/Check In**

Sharonville Foyer inside Entrance A (upper level)

**8:00-9:00 a.m.**

**Conference Moderator Training**

Room 109-110 (lower level)

**Presenter: Jeni Lange, SNA of Ohio Past President**  
Invitation only (includes breakfast)

**9:00-9:30 a.m.**

**Conference Opening Snack**

Northern Lights Ballroom Foyer (upper level)

**9:30-11:15 a.m.**

**Welcome and Opening General Session “WHY?”**

**Presenter: Jeff Joiner, Jeff Joiner Training**

Northern Lights Ballroom A&B (upper level)

**1.5 hours CEU - .5 hours 3210 Staff Management/1 hour 4140 Communication Skills**

We all know WHAT we do, some of even know HOW we do it, but few of us know WHY we do what we do. For each of us, the answer is as different as the students we serve. During this session we will ask you to look at WHAT you do in a different light by looking at your WHY. What is your purpose? What drives you? What makes you feel good? By finding your why, all of your daily decisions will become easier and more focused. Jeff Joiner will help you begin your two day journey to answer your personal WHY.

**11:15-11:45 a.m.**

**Networking Break**

Northern Lights Ballroom Foyer (upper level)

**11:45 a.m. – 12:45 p.m.**

**Ice Cream Social Media**

Northern Lights Ballroom A&B (upper level)

**1 hour CEU 4110 Strategic & Marketing Plans**

**Presenter: TJ Houston, Social Media Strategist**

Attend this session and learn all of the ins and outs of social media! TJ will outline the overall landscape of social media, including the most traditionally-used platforms/apps, relationship building techniques, building your brand, what content is valuable to your viewers, photo tips (including selfies!), and how often you should you post! TJ will also overview video posting – i.e., facebook live and youtube. Boxed lunches will be provided at the beginning of the session with an ice cream “social” during the session!

**1:00-2:00 p.m.**

**SOCIAL MEDIA BREAKOUT SESSIONS:**

**1. Social Media Beginner Level**

Rooms 109-110 (lower level)

**1 hour CEU 4110 Strategic & Marketing Plans**

**Presenters: Students from around Cincinnati area**

If you are a newbie to social media, this session is for you! Don't worry about anything, we will start with step 1 and by the end of the session you will be tweeting!

**2. Social Media Intermediate Level**

Rooms 104-105 (lower level)

**1 hour CEU 4110 Strategic & Marketing Plans**

**Presenters: Lauren Boettcher and Betsy Fuller, Media and Community Relations, Lakota Local Schools**

Learn how to use Social media to get your story told. Lauren and Betsy will explain how to set up a social media plan AND how to execute it. They will focus on do's and don'ts and tips and to focus your message. Attendees should have familiarity with Facebook, Instagram, Twitter and Snapchat.

**3. Social Media Advanced Level**

Rooms 101-102 (lower level)

**1 hour CEU 4110 Strategic & Marketing Plans**

**Presenter: TJ Houston, Social Media Strategist**

The key to marketing is getting your message to the right audience. Attend this session to learn more about specific trends, tips, and tricks in social media – including use of ads, analytics, and video for all platforms. Bring your device to follow along, if you would like!

**2:15-3:15 p.m.**

**General session “WHY?” Continued...**

Northern Lights Ballroom A&B (upper level)

**1 hour CEU - .5 hours 4120 Program**

**Promotion/.5 hours 4150 School and Community Communication**

**Presenter: Jeff Joiner, Jeff Joiner Training**

The Opening General session introduced Why. This session will dive deeper into that question. Jeff Joiner, a dynamic motivational speaker will push you to find your why. Once you do, you will think and act different from most of the world. Come find out Why.

**3:30-4:30 p.m.**

**BREAKOUT SESSIONS:**

This year's breakout sessions have been categorized into “tracks.” Each track represents a different “WHY.” While you do not have to follow every session in the track you choose, you will find that the tracks fall in close sequence and theme. Feel free to follow a track or create your own path. Choose from: Nutrition, Operations, Administration or Communications/Marketing, and Wellness Journey.

We all know WHAT we do, some of even know HOW we do it, but few of us know WHY we do what we do. For each of us, the answer is as different as the students we serve. During this session we will ask you to look at WHAT you do in a different light by looking at your WHY. Ohio SNA Past Presidents will talk about their journey and help you to discover yours.

**1. Nutrition**

Rooms 109-110 (lower level)

**1 hour CEU 1300 General Nutrition**

**Presenter: Louise Easterly, SNA of Ohio Past President**

**2. Operations**

Rooms 104-105 (lower level)

**1 hour CEU 2200 Serving Food**

**Presenters: Mary Burkett and Kelly Minnick, SNA of Ohio Past Presidents**

**3. Administration**

Rooms 101-102 (lower level)

**1 hour CEU 3200 Program Management**

**Presenter: Jeni Lange, SNA of Ohio Past President**

**4. Communications/Marketing**

Rooms 107-108 (lower level)

**1 hour CEU 4100 Communications & Marketing**

**Presenters: Linda Eichenberger and Connie Little, SNA of Ohio Past Presidents**

**5. Wellness Journey**

Room 111 (lower level)

**1 hour CEU 3450 Employee Health, Safety and Wellness**

**Presenter: Lori McKean, SNA of Ohio Past President**

**4:30-7:00 p.m.**

**Dinner on Your Own**

Enjoy dinner with your friends and colleagues and then be sure to join us for this evening's social event at the Centre Park of West Chester Conference Center (attached to the Holiday Inn)!

There are lots of great restaurants in the West Chester/Muhlhauser Road area!

- Johnny's Italian Steakhouse
- Buffalo Wild Wings
- Uno Pizzeria
- Bob Evans
- Applebees
- Mellow Mushroom
- El Rancho Nuevo
- Wendy's
- Burkert King
- McDonald's
- Subway
- Jimmy John's
- And MORE!

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**7:00 – 11:00 p.m.**

**The Killer Dueling Pianos!**  
Centre Park of West Chester  
(attached to the Holiday Inn  
Hotel), 5800 Muhlhauser Rd,  
West Chester Township, OH 45069



Don't miss this year's conference social event – it's sure to be a hit! The Killer Dueling Pianos are the #1, all request, crowd interactive, sing a long, dueling pianos show around the globe! The show is a high energy, all-request, crowd interactive, sing-a-long, clap-a-long, music and comedy party. Attendees are encouraged to write down their favorite songs on request slips, and put them on the pianos for the piano players to play, and are often times brought up to the stage to be part of the show! The Killer Dueling Pianos know 1,000s of songs from the great Frank Sinatra Classics, The Beatles, Bon Jovi, Neil Diamond, to modern artists like Bruno Mars, Snoop Dogg, and Taylor Swift. There's something for everyone! Find them on the web at [www.duelingpianosforhire.com](http://www.duelingpianosforhire.com) and give their facebook page a like at [www.facebook.com/TheKillerDuelingPianos!](http://www.facebook.com/TheKillerDuelingPianos!)

**THURSDAY, JUNE 7, 2018**

**Raffle Room – hours will be listed in the onsite conference program**

Room 201 (upper level)

Don't miss your chance to purchase tickets for Baskets, the 50/50 raffle, and the annual industry raffle – proceeds benefit scholarships and the industry support fund! Winners will be announced at the Thursday closing reception! Please note, if your number is drawn, your ticket must be presented to win!

**6:30 a.m.-5:00 p.m.**

**Conference Registration/Check In**

Sharonville Foyer inside Entrance A (upper level)

**7:00-8:00 a.m.**

**Breakfast and Annual Business Meeting**

Northern Lights Ballroom A&B (upper level)

Join us for breakfast and our annual business meeting, including installation of officers!

**8:15-9:15 a.m.**

**BREAKOUT SESSIONS:**

**1. Nutrition – Special Diets**

Rooms 109-110 (lower level)

**1 hour CEU 1160 Special Diets, including Food Allergies**

**Presenter: Maureen Pisanick, Pisanick Partners, LLC**

Researchers estimate that 5.9 million children under the age of 18 have food allergies! That's 1 in 13 children or roughly two in every classroom! 30% of these have food allergies to more than one food item. Menu transparency and food safety initiatives are paramount in your child nutrition program. Need help? We've got you covered!

**2. Operations – Procurement of Non-Food Items and Services**

Rooms 104-105 (lower level)

**1 hour CEU 2400 Purchasing/Procurement**

**Presenter: TBD**

Most of us know how to bid food and supplies. How about non-food items, equipment or services? Come learn how to effectively get what you want at the right price.

**3. Administration – Bridging the Gap Between Generational Differences**

Rooms 101-102 (lower level)

**1 hour CEU 3400 Human Resources & Staff Training**

**Presenter: Ken Wasco, Gordon Food Service**

Come and learn who the four Generations are that are in the workplace. Learn how to communicate, train, and motivate each Generation to keep them engaged, and to maintain a positive environment.

**4. Communications/Marketing – Customer Service & Merchandising**

Rooms 107-108 (lower level)

**1 hour CEU 4120 Program Promotion**

**Presenter: Nancy Lane, Senior Designer, Visual Merchandising & Product Concepts, Lakeside Manufacturing, Inc.**

Marketing your program is more than social media and signs. How do you market your program using colors, textures, props and displays. You say you don't have a marketing budget? No worries!

**5. Wellness Journey – Wellness! Be a Little Selfish so that You can become More Selfless: Exploring the Pillars of Wellness**

Room 111 (lower level)

**1 hour CEU 3450 Employee Health, Safety and Wellness**

**Presenter: Ana' Brown**

During this interactive session we will explore the pillars wellness as a solid foundation to increasing balance in our lives. As we progress in our wellness journey and learn the value of self-care, we then can increase our positive impact on others! In this session we will:

- Learn about the pillars of wellness,
- Utilize the pillars of wellness to create a personalized wellness map and self-care plan, and
- Explore how wellness is a journey to gain a deeper understanding of ourselves and our service.

Join us as we use wellness to get a little selfish to become more selfless!

**9:30-10:30 a.m.**

**BREAKOUT SESSIONS:**

**1. Nutrition – Commodities Friend or Foe?**

Rooms 109-110 (lower level)

**1 hour CEU 1150 Menu Analysis**

**Presenters: TBD**

Commodities: you either love them or hate them. How should you acquire your commodities? How do you use them? What products are right for you? Do your commodities provide a return on investment? Come find out the answer to these questions and more.

**2. Operations – What to Do (and How) After the Meeting**

Rooms 104-105 (lower level)

**1 hour CEU 3210 Staff Management**

**Presenter: Marcy Shankman, Executive Coach**

The meeting is over and now there is a big project. Now what? Who does what? Ever leave a meeting and wonder why the meeting took place because nothing was solved. Come find out how to become more effective leading or following.

**3. Administration – Disaster Planning**

Rooms 101-102 (lower level)

**1 hour CEU 3510 Facilities & Equipment Planning**

**Presenter: Chris Kamradt, Nutrition Director, Spring Branch ISD**

Ohio does not have hurricanes but are you prepared for a major snow storm, flash flood, earthquake or major power loss? Do you know what to do if you were asked to open your kitchen to the community? Learn from an expert Director who has been through more disasters than he cares to count. Find out what you can do to prepare for the worst.

**4. Communications/Marketing – Using Video in School Nutrition**

Rooms 107-108 (lower level)

**1 hour CEU - .5 hours 4120 Program Promotion/.5 hours 4140 Communication Skills**

**Presenter: Michelle Michels, Cleveland Metro School District**

Have a phone, or a digital camera? Learn how to make training videos, video messages or training videos. It is not as difficult as you think.

**5. Wellness Journey – How to Create a School-Wide Wellness Culture**

Room 111 (lower level)

**1 hour CEU 1200 Nutrition**

**Presenter: Ben Brown, Lakota Local School District**

Learn how to collaborate with Administration, principals and staff to create a well culture in your school or district. It can be fun and educational. Learn how one Principal teamed up with his staff to create a wellness culture through the building.

**10:45-11:45 a.m.**

**BREAKOUT SESSIONS:**

**1. Nutrition – Integrating Nutrition Education in the Cafeteria**

Rooms 109-110 (lower level)

**1 hour CEU 1220 Classroom & Cafeteria Integration**

**Presenter: Maureen Pisanick, Pisanick Partners, LLC**

Students learn from the moment their toes hit the school campus! Breakfast and lunch not only fuel the brain for academic success, but also allow each cafeteria to be an extension of the classroom! Come learn take away tips on how to create valuable experiences within your program for both the students mind and body!

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## 2. Operations – Knife Skills and MORE

Rooms 104-105 (lower level)

### 1 hour CEU 2620 Food Safety General

*Presenters: Connie Little, Beavercreek City School District & Patrick Malloy, Zink Foodservice*

How can utilization of the proper cooking equipment and knife skills increase product yield and food quality? In this session, you will learn just that!

## 3. Administration – Staffing and Recruitment

Rooms 101-102 (lower level)

### 1 hour CEU 3410 Human Resources Management

*Presenters: Jessica Shelly and Courtney Morabito – Cincinnati Public Schools*

We know that finding good people is tough. Don't leave your staffing to chance. Find out how one local district has taken recruitment to the next level. Learn tips and best practices to get the perfect candidate.

## 4. Communications/Marketing – 10 Principles of Change Management

Rooms 107-108 (lower level)

### 1 hour CEU 4110 Strategic & Marketing Plans

*Presenter: Marcy Shankman, Executive Coach*

When your organization undertakes projects or initiatives to improve performance, seize opportunities or address key issues, they often require changes; changes to processes, job roles, organizational structures and types and uses of technology. Come find out the 10 principles to change your operation/ kitchen.

## 5. Wellness Journey – Stress Strategies

Room 111 (lower level)

### 1 hour CEU 3450 Employee Health, Safety and Wellness

*Presenters: Denise Flickner & Anne-Marie Farley, Cincinnati Healthworks*

Learn about the different sources of stress; the difference between good and bad stress; its impact on you physically and emotionally; and ways to deal with it. "A Balanced Life – Understanding the Dimensions of Well-being" – well-being is more than just a balanced diet. Learn about all the dimensions that contribute to enjoying the big and small moments in our lives, improved relationships, and feeling better.

**12:00-1:00 p.m.**

### Annual Awards Program/ News Luncheon

*Northern Lights Ballroom A&B (upper level)*

Join us for lunch and to celebrate SNA of Ohio's 2018 Award and Scholarship winners, chapter presidents from around the state, and industry who support the SNA of Ohio! In addition, this year you will also hear updates from organizations and agency partners in a unique way. Stay tuned for SNA of Ohio's first Newscast.

**1:00-3:30 p.m.**

### Annual School Nutrition Expo

*Exhibit Halls and Rooms 202, 203, 204 (upper level)*

Always a highlight of the conference, this year's show will include the newest products, equipment, and services available to school nutrition personnel! Don't miss what's hot in 2018! New to the Expo this year are Marketing Booths! This is a separate section of the expo (Rooms 202-204) where you can have one on one conversations with some of the manufacturers about their value added services and details about the products they offer. These booths are for Directors or Supervisors who want to know more than the components and cost. Each manufacturer will offer a unique booth with marketing materials, culinary demonstrations, how to utilize a product in multiple ways. Please note: No food or samples will be given out at these booths.

**3:00-5:00 p.m.**

### Closing Reception and Live Raffles

*Northern Lights Ballroom A & B*

Be sure to stay for our closing reception for one last opportunity to take time to share ideas you're your colleagues and network socially - and for your chance to win during our LIVE raffles! (*Your ticket must be presented to win.*) Be sure to visit the Raffle room throughout the conference to purchase your tickets! Ticket sales will also be available in the reception room from 3:00-4:30, until the live raffles begin. Stay for your chance to win our grand prize – a 50" LED TV! (**Must be present to win grand prize.**)

## Conference Hotel Reservations

This year's host hotel is the Holiday Inn Cincinnati North/West Chester; however, SNA of Ohio has also blocked room at the Hyatt Place Sharonville. Evening social events on Tuesday and Wednesday will be held at the Holiday Inn, so you might prefer to reserve there. If you are coming in for a short time, are not attending the evening events, or prefer not to drive the few miles, you might prefer the Hyatt Place.

### Option 1: Holiday Inn Cincinnati North/West Chester Hotel

*5800 Muhlhauser Rd, West Chester Township, OH 45069*

A discounted hotel room block for the nights of June 4, 5, 6, and 7 is available at the conference host hotel, the Holiday Inn Cincinnati North/West Chester Hotel at the rate of \$149 per night for king rooms and double queen rooms (up to 2 per room in king and 4 per room in double queen). Please note that all conference evening social events will be held at the Centre Park Conference Center, connected to the Holiday Inn.

To reserve, visit [https://www.holidayinn.com/redirect?path=hd&brandCode=HI&localeCode=en&regionCode=1&hotelCode=CVGAR&\\_PMID=99801505&GPC=SNA&viewfullsite=true](https://www.holidayinn.com/redirect?path=hd&brandCode=HI&localeCode=en&regionCode=1&hotelCode=CVGAR&_PMID=99801505&GPC=SNA&viewfullsite=true) or call 1-800-HOLIDAY by May 4th. When calling, be sure to reference SNA of Ohio to receive the discounted rate. Onsite parking is complimentary.

### Tax Exempt and/or Check Payments to Holiday Inn Cincinnati North/West Chester Hotel:

You must complete the appropriate paperwork at the links below and bring with you at hotel check in if you are making a tax exempt payment to the Holiday Inn Cincinnati N/ West Chester for your hotel room. PLEASE NOTE that if you will be paying by check, the hotel must receive your check no later than 5 days prior to your check in date. If you will be paying by credit card and are requesting to be tax exempt, you will need to complete the Credit Card Authorization form at the link below with a copy of the front and back of the credit card or have the credit card with you at check in that has the school/organization that is listed on your completed tax paperwork, as well. In order to be tax exempt, the form listed below must be completed. The tax exemption is only applicable to state tax. County and City taxes are not eligible for exemption. If you have further questions, please contact the Holiday Inn Cincinnati N/West Chester Accounting Department at 513-874-2744 extension 102.

*Ohio Tax Exempt Paperwork (complete if your organization is state sales tax exempt):* <http://files.constantcontact.com/315917cb001/27787716-fcbf-465c-b4b7-e645070bda3a.pdf>

*Credit Card Authorization Form:* [http://www.snaohio.org/content/documents/CC\\_Authorization\\_Form.pdf](http://www.snaohio.org/content/documents/CC_Authorization_Form.pdf)

### Option 2: Hyatt Place Sharonville Hotel

*11345 Chester Rd., Cincinnati, Ohio 45246*

A limited number of discounted hotel rooms are available for the nights of June 4, 5, 6, and 7 at the Hyatt Place Sharonville. The Hyatt Place is located directly next to the Sharonville Convention Center. The discount rate is \$135 per night for king rooms and double queen rooms (up to 2 per room in king and 4 per room in double queen).

To reserve, visit [https://cincinnati.sharonville.place.hyatt.com/en/hotel/home.html?corp\\_id=G-SNAB](https://cincinnati.sharonville.place.hyatt.com/en/hotel/home.html?corp_id=G-SNAB) or call 513-771-1718 by May 4th. When calling, be sure to reference School Nutrition Association of Ohio to receive the discounted rate. Onsite parking is complimentary.

### Tax Exempt and/or Check Payments to Hyatt Place Sharonville:

You must complete the appropriate paperwork at the links below and bring with you at hotel check in if you are making a tax exempt payment to the Hyatt Place Sharonville for your hotel room. PLEASE NOTE that if you will be paying by check, the hotel must receive your check no later than 3 weeks prior to your check in date. If you will be paying by credit card and are requesting to be tax exempt, you will need to complete the Credit Card Authorization form at the link below with a copy of the front and back of the credit card or have the credit card with you at check in that has the school/organization that is listed on your completed tax paperwork, as well. In order to be tax exempt, the form listed below must be completed. The tax exemption is only applicable to state tax. County and City taxes are not eligible for exemption. If you have further questions, please contact Chelsea Vollman at 513-771-1718

*Ohio Tax Exempt Paperwork (complete if your organization is state sales tax exempt):* <http://files.constantcontact.com/315917cb001/27787716-fcbf-465c-b4b7-e645070bda3a.pdf>

*Credit Card Authorization Form:* [http://www.snaohio.org/content/documents/Hyatt\\_Place\\_Credit\\_Card\\_Authorization\\_Form.pdf](http://www.snaohio.org/content/documents/Hyatt_Place_Credit_Card_Authorization_Form.pdf)